MODE
APARTMENTS & RESIDENCES
WINDSOR

FINAL CLEAN CHECKLIST

If you intend to clean yourself please check & tick off the following when done.

Please do not tick without cleaning as these items are checked.

(1) Carpet Cleaning
( )   Must be carried out by a professional carpet cleaner. Carpet cleaning should be done last, after everything else has been cleaned. DIY carpet cleaning kits hired from supermarkets are not acceptable. A receipt must be provided as proof of service.

(2) Blind Cleaning
( )   All marks to be removed, and marks on the wall from where chain is operated.

(3) Glass Cleaning
( )   All accessible glass windows to be cleaned both inside and outside.

(4) Apartment Cleaning
( )   Cleaned as detailed below. Please allow at least 5 – 8 hrs for this in order to bring it to a professional standard

Air Conditioner Vents
( )   All vents vacuumed, dust removed.

Appliances
 - All cleaned thoroughly.
( )   Oven
( )   Microwave
( )   Rangehood
( )   Gas Cooktop
( )   Dishwasher
( )   Dryer
( )   All filters removed, cleaned and replaced in position

Windows and Window Sills
( )   Wash all accessible windows inside & outside
( )   Clean window tracks.

Doors
( )   Dust & wet-wipe all wooden doors
( )   Wash sliding glass doors inside and outside
( )   Wash garage door inside & Out

Wardrobes, Cupboards & Drawers
( )   Clean Inside
( )   Clean Outside.

Balcony
( )   Mopped, balustrading & glass cleaned.

Light Fittings & Ceiling Fans
( )   Covers removed and cleaned, Washed & free of all marks and dust

Floors
( )   Tiled floor areas grout washed/scrubbed
( )   Skirting boards & door surrounds wet-cleaned

Bathrooms
( )   Toilets, incl. removal of seats for cleaning
( )   Bathroom cabinets
( )   Shower recess
( )   Shower screens
( )   Grouting (wall & floor) free of all soap residue and mildew.
( )   Exhaust fans & filters: removed and cleaned

Walls, Ceilings and Skirting boards
( )   Washed & free of all marks (not just spot cleaning)
( )   All power, telephone & TV aerial sockets wiped over and cleaned

Cobwebs Removed
( )   Inside

( )   Outside

Car Park Space (if any)
( )   Oil cleaned off ground.

Storage Area (if any)
( )   Cleaned and swept.